

# THREES-FIVES EXPERIENCE

# CHECKLIST

## PRE-SERVICE

- \_\_\_ Review lesson plan
- \_\_\_ Ensure supplies are available and ready

## ARRIVAL

- \_\_\_ Welcome each child by name and with a smile
- \_\_\_ Ensure every child has security tag/sticker
- \_\_\_ Introduce child to a friend and engage in arrival activity

## LARGE GROUP

- \_\_\_ Count Kids/confirm number with sign in sheet
- \_\_\_ Travel together to Large Group
- \_\_\_ Have fun while participating! Your few are watching!
- \_\_\_ Headcount before leaving large group
- \_\_\_ Headcount when arriving to classroom again

## SMALL GROUPS

- \_\_\_ Divide children evenly between leaders into small groups
- \_\_\_ Lead your few through designated small group activities
- \_\_\_ 5-7 minutes before the conclusion of service, take prayer requests
- \_\_\_ Pray with and for your few!

## DISMISSAL

- \_\_\_ Tell every child goodbye by name verifying and removing security name tags
- \_\_\_ Encourage each parent with something positive from your time with their child, handing them any parent resources
- \_\_\_ Remind children to take home their craft
- \_\_\_ Replenish supplies for next service if needed
- \_\_\_ Set up room with arrival activities
- \_\_\_ Final service: tie up trash and set in the hall